

## AGENDA

**\*REVISED 11-04-2024**

### County Administrator Search Committee

Jefferson County Courthouse  
311 S. Center Ave, C0033  
Jefferson WI 53549

OR Videoconference

**Via Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 263 584 819 891

Passcode: WVtVLW

9:30 a.m.

November 6, 2024

**Steve Nass, Michael Wineke, Blane Poulson, Dick Jones, Jim Braughler, Staci Hoffman, Terri Palm, Bill Kern, Deb Reinbold, Danielle Thompson, Kathi Cauley, Paul Milbrath, Jim Schroeder**

1. Call to Order
2. Roll Call
3. Certification of compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Communications
7. **\*Discussion and possible action selecting Chair and Vice-Chair**
8. **\*Introduction of CPS HR Consulting**
9. **\*Discussion and possible action regarding development of the position profile for the County Administrator Search**
10. **\*Discussion and possible action regarding establishment of a tentative timetable for recruitment, development of a plan for stakeholder involvement, and other miscellaneous matters relevant to the recruitment process**
11. Tentative Future Agenda Items and Meeting Dates
12. Adjourn